



The Association of
Accountants and
Financial Professionals
in Business

Exam Review Committee

Committee Purpose

The purpose of this committee is to review and edit draft questions that will be used on the CMA, CSCA, and FMAA exams, including multiple-choice, essay, and case study questions. Exam questions are developed by staff and outside subject matter experts. Staff members review and edit the questions. Before questions are used on the exam, they must be reviewed by other subject matter experts to ensure that the answer is correct, the question is aligned with the designated CSO and LOS, the question is clear, the business situation is plausible and reasonable, and the question is appropriate for the CMA, CSCA, or FMAA exam.

Committee Responsibilities

- Training will be provided by ICMA staff.
- ICMA staff will conduct quarterly conference calls with the committee to review questions.
- Members will ensure that the questions align with the review criteria provided to them, particularly ensuring that the questions are “doable” and that answers are correct.

Committee Member Requirements

- Member in good standing
- CMA, CFM, and/or CSCA
- Advanced degree helpful
- 5+ years industry experience helpful
- Member working in either Industry or Academia

The Nominating Committee will select the most suitable individuals for the open positions. Consideration will be given to the nominee’s abilities, professional qualifications, and diverse backgrounds.

Terms of Service, Time, and Travel Commitment

The time commitment is approximately 25 hours per year. The committee meets quarterly via teleconference. No travel is required. Members will be awarded 2 hours of CPE for participating in each meeting.

- Committee members may serve a maximum of three consecutive 2-year terms as per Board Policy D-115.

For more information, please contact

Patricia Stefanczyk, CAE, PMP
Vice President, Governance & Volunteer Relations, and Corporate Secretary
+1 (201) 474-1592
PStefanczyk@imanet.org